Rotary Club of Oberon
ABN 32 595 184 600
PO Box 116, Oberon, NSW 2787

## Rotary Club of Oberon

# Trainee Award Application

### Instructions for application

- Only completed applications will be considered. Complete every item.
- Attach a copy of your most recent achievement from your High School.
- Attach a copy of an offer of Traineeship.
- Completed forms and attachments can be emailed to: rcoberon@gmail.com or posted to: Rotary Club of Oberon, PO Box 116, Oberon NSW 2787

**Please print the following information legibly.**

Form to be completed by the applicant.

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**I have included with the application:**

- ☐ A copy of your most recent achievement from your High School.
- ☐ A copy of an offer of Traineeship.
- ☐ Two written references from people not associated with your family.

| | | |
|---|---|---|
| Your first name: | Surname: | |
| Home address: | | |
| Phone/mobile: | Email: | |
| Your date of birth: | | |
| Current (or most recent) High School attended: | | |
| Have you been offered/secured a traineeship? | Yes | No ◯ |
| Name of business who has offered the traineeship? | | |
| Do you have a copy of their offer with terms, conditions and start date? | Yes | No ◯ |
| What trade skill are you pursuing? | | |
| Will it involve attending courses at TAFE or any other trade facility? | Yes | No ◯ |
| Where is that facility (what town)? | | |

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|---|---|---|
| Course fees for first year: | | |
| Books: | | |
| Travel costs to and from tuition for the first year: | | |
| Accommodation (if any): | | |
| Tools of trade (if any): | | |
| Other (please detail): | | |
| | Sub total | $0.00 |
| Will your employer contribute to any of the above costs? If so, how much will they contribute? | Yes No ◯ | |
| | **TOTAL:** | $0.00 |
| Name of parents or legal guardian: | | |
| Their address: | | |
| Their home phone/mobile: | | |

I/We have read the Terms and Conditions applicable to the Rotary Club of Oberon Trainee Award and agree to continue with this application and have provided the attachments requested.

Applicant signature _____ Date _____

Parent / Guardian signature _____ Date _____

Thank you for your application. We'll be in contact with you in due course. If you have any queries, please email: rcoberon@gmail.com or call Glen Stewart (Oberon Rotary Youth Director) on 0416 239 249.

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## Rotary Club of Oberon Trainee Award

# Terms and Conditions

### About This Trainee Award

The Rotary Club of Oberon has long been a supporter of the young people within in our community in gaining the best possible education to enhance everyone's prospects of gaining further, tertiary education or a job in a trade of their own choosing.

For several years, our club has sponsored a scholarship award for tertiary studies at Charles Sturt University for courses at any of their campuses. Now, we're providing a similar opportunity to a young person living in the Oberon LGA to support that person in their first year of a trade traineeship.

### The Amount of the Award

The amount of the award will be up to $2,500 at the Boards discretion. Payment of the award will be made, in full, at the commencement of your traineeship to assist with initial costs and outlays required for study or tools associated with your trade.

### Applications, Eligibility and Selection

1. **Applications.** You must submit a completed Trainee Award Application Form, agreeing to the conditions and providing all supporting documentation by the advertised closing date (or any later closing date subsequently advised to applicants by the Rotary Club of Oberon).
2. **Individual Applications.** Applications can only be made by an individual.
3. **Refused applications.** If your application does not meet the requirements set out in these conditions, it will not be considered.
4. **Applications not returned.** Your application will not be returned and will become the property of the Rotary Club of Oberon.
5. **Application costs.** You must meet any costs associated with applying for this Trainee Award.
6. **Trainee Award on offer.** The Rotary Club of Oberon may cancel the award on offer, whether advertised, or reduce the advertised value. You will be advised of any cancellation or variation and, where the advertised value or other aspect of the award has been varied, you will be asked if you wish to continue with the application.
7. **Eligibility criteria.** To be eligible for this Trainee Award, you must be an Australian citizen and currently reside within the Oberon LGA with a postcode of 2787. You must also have secured either a full-time or part-time position, as a trainee, with a business in your chosen career.
8. **Age restriction.** This Trainee Award is available to anyone between the age of 16 – 18 years of age, at the time of application.
9. **Past recipients.** Unless this Trainee Award has been granted (and then forfeited) from a prior year, recipients are ineligible to apply in a second or third year.
10. **Budget.** The application must include a budget estimating the proposed use of the Trainee Award funds. Funds can only be used for travel costs, course fees, small tools of trade of your chosen career. Funds CANNOT be used for the purchase of anything associated with any other person.

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11. **Referees.** You must supply two written references from people not associated with your family.
12. **Reference checks.** You hereby consent for reference checks to be conducted and for personal information provided in your Application Form to be used and disclosed to third parties to check the accuracy of the information provided and to determine your suitability for the Trainee Award.
13. **Nomination for the Trainee Award.** The Rotary Club of Oberon will select a panel to assess each application. This panel may change from year to year. You will be advised if you are required to attend an interview before the panel. The award will be at the absolute discretion of the Rotary Club of Oberon and their decision will be final.
14. **No Deferral and No Transfer.** Once awarded, the Trainee Award cannot be deferred and/or transferred to another individual.

## Trainee Award Funds

15. **Payment of funds.** The successful applicant(s) will be required to provide details of their bank account such as: BSB, Account Number and Account Name: to the Rotary Club of Oberon for payment/s to be made.
16. **Expenditure of Funds.** The Scholarship funds must only be used for the purposes outlined in your application and approved by the Panel who assessed your application.
17. **Tax.** The Panel and the Rotary Club of Oberon cannot give you advice on any tax consequences of receipt of the Trainee Award Funds.

## Obligation to the Rotary Club of Oberon

18. **Attend Rotary Meeting.** Successful candidates will be required to attend one meeting of the Rotary Club of Oberon, within 12 months of the granting of the award, to provide information to our members about your experience, progress and how this award assisted you.
19. **Consent to use name, testimonials, image photograph and/or video footage.** There is the opportunity for Award recipients to be featured in a good news story on Rotary Club of Oberon's Facebook page or website. A separate 'Authority to Publish Form' is attached and is required for completion by the winner of this award.

The End